

## Did you know...

that a database, in this brochure referred to as an e-resource, is a collection of many items arranged to be easily searchable? The e-resources that are available to you online through your TRAC library card contain digitized versions of material that had been originally published in print format. Many of the sources of this information, journals, magazines and books, have been reviewed by experts in the field. This ensures that the information you read is factual and accurate.

That's why e-resources are so much better for finding information than a search engine like Google. With the e-resources provided through your library, you can be assured of quality information that is organized in such a way as to help you easily find what you need, wherever you have an internet connection, whenever you want it.



## To access E-Resources...

- Go to the Northern Lights Library System website:

<http://www.nlls.ab.ca>

- Click on the “TRAC” library catalogue link in the shortcuts menu on the left
- Click to login to your account (top right), using your library barcode and PIN (the last four digits of your phone number)
- Either do a general keyword search, or click on the “E-Resources” tab to select the subject area you wish to search
- Search to your heart’s content! (If you need assistance, be sure to talk to your local library staff!)

Another service brought to you by  
your local public library and:



*Northern Lights Library System*

Postal Bag 8  
Elk Point, AB T0A 1A0  
Phone: 1-800-561-0387  
Fax: 780-724-2597

# *Business*

## *A guide to resources*



*A world of information at your  
fingertips!*



*Northern Lights Library System*

[www.nlls.ab.ca](http://www.nlls.ab.ca)



# Business Resources



There are as many different types of business as there are people. However, the small business or home business owner may not have access to all of the resources that the bigger organizations have. Through your local library and your online library catalogue, TRACpac ([www.tracpac.ab.ca](http://www.tracpac.ab.ca)), you have access to thousands of items that will help you with all your business information resource needs.

In the non-fiction section in your local library, try looking in the following areas: business and management is in the 650 range, with home business information found at 658.1141. Writing a business plan? Look in 658.1533. If you're writing business letters and need some help, try looking in the 808 section. And if you're trying to get a job in business, the 650.14 section is where you'll find books on resume writing.

Your library may also carry magazines on a topic you are interested in. If you can't find one, ask!

In the online catalogue (TRACpac), type in the search bar the topic you are interested in. You may wish to change the "Search by" field to "Subject." What your local library doesn't carry, you can get through intra library loan.

Remember: if your library doesn't own the book, or you can't find the one you're looking for, your library staff will help you borrow it from another library.



## Online E-Resources

### Business Resources

**Associations Unlimited** is an indispensable source for locating national, international and local associations; monitoring association trends; identifying related associations; networking and making professional contacts; marketing to associations, their members and markets; and so much more

**Business Source Elite** provides full text for more than 1,000 business publications. It presents information dating back to 1985 and more than 10,000 substantial company profiles from Datamonitor.

**Regional Business News** provides full text for more than 80 regional US and Canadian business publications

**Academic Search Elite** contains over 2100 full-text, scholarly journals, including over 1700 peer-reviewed journals. Covering virtually every area of academic study with information dating as far back as 1985.

### Newspapers, Magazines & Journal Articles

**Canadian Newsstand** includes access to over 300 Canadian newspapers, including Alberta dailies and weeklies.

**Canadian Reference Centre** combines Canadian magazines, newspapers, newswires and reference books to create the largest collection of regional content available to Canadian libraries. It includes leading Canadian periodicals and international (U.S. and U.K.) periodicals, reference books, biographies, and an Image Collection.

**CPI.Q Canadian Periodicals** contains publication information for articles from Canadian and international journals, magazines and selected sections of the Globe and Mail, as well as biographies, company profiles, science and technology essays and more.

**Expanded Academic ASAP** delivers answers for both the novice and the experienced researcher by combining indexing, abstracts, full text and images, on everything from advertising and microbiology to history and women's studies.

**General Reference Centre GOLD** contains key business and general interest titles, magazines, reference books, and newspapers with information on current events, popular culture, the arts and sciences, and sports.

**MasterFILE Premier** provides articles from more than 1,900 general reference, business, consumer health, general science, and multicultural magazines.



*Plamondon Municipal Library*

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Plamondon, Alberta

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Fax: 780-798-3860